



## Application Process for Permanent Structures

*Note: Owner must be current on Association dues in order to apply. Please reference Covenants Article I, 1.3.b for definition of "owner."*

- 1. Submit a written proposal to the Architectural Committee including information as outlined in current fence guidelines, Article II, 2.3 and in accordance to restrictions noted in Article III of the Covenants**
  - a. Construction details, including gates and utility property
  - b. Style of fencing
  - c. Shade of stain
  - d. Photographs of fencing
  - e. Landscaping elements
- 2. Architectural Committee reviews and votes on proposal**
  - a. Approval is preliminary and pending receipt of survey items  
*Note: Article II, 2.4 any application may be denied as the Architectural Committee deems fit in accordance to the standards (II,2.4). This process shall take no longer than 30 days of receipt of proposal (II, 2.3)*
- 3. Determination of lot line**
  - a. Survey- a survey and official receipt must be presented to the Architectural Committee for Final Approval.
- 4. Architectural Committee reviews survey and votes on Final Approval/ Denial.**
- 5. Owner and Committee Representative sign Approval Form**
  - a. Approval form including stipulations on maintenance and responsibility.
- 6. Architectural Committee presents written approval to the owner**
  - a. Construction may not begin before the owner receives written approval
- 7. Owner may begin Approved Construction as outlined in Article II**